



# **Great Valley School District Phased School Reopening Health and Safety Plan Template**

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Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

## Health and Safety Plan: Great Valley School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

### Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- X Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

## For August to Mid-March

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 26, 2020**  
**(Calendar is subject to change; consideration for an August 31 start date is possible)**

The District's preferred option is a hybrid (students attend school in-person for two days each week and are supported virtual on other school days). However, our plan is flexible and responsive to the conditions related to the pandemic. The District may utilize an all-virtual learning environment should conditions make in-person instruction infeasible, and the District is prepared to engage in a full-opening should conditions improve. A virtual option is available to all families who elect not to send children to school. *The Great Valley School District Board of Directors authorizes the superintendent to respond to the conditions of the pandemic and make decisions regarding the use of virtual, hybrid, and traditional in-person learning models. These decisions may impact the entire district, select school(s), or grade levels. (Italicized sentences added and Board approved November 16, 2020)*

## For Mid-March to End of School Year (Board Approved March 1, 2021)

The District will continue to rely on medical guidance provided by the Chester County Health Department (CCHD). When the conditions of the pandemic and medical guidance support it, the District will transition from its existing hybrid model to more in-person learning which will consist of four or five days of in-person instruction per week. When this transition occurs, the hybrid model will no longer be utilized, and the District will continue its 100% virtual program. The District may begin educating certain populations of students, based on student needs, five days per week at any time.

The District will retain the safety measures expressed throughout this document while continually exploring additional measures. One recently added measure involves voluntary antigen assurance testing for school personnel as well as antigen testing for symptomatic students/staff during the school day. Additional safety considerations will include:

- Social distancing of student desks at 3-6 feet; 6 feet in dining situations
- Teacher seating/desk at 6 feet from student desks
- Required face coverings
- Emphasis on hand hygiene
- Maintenance of a COVID Dashboard on the website
- No field trips for remainder of the year
- Ongoing consultation with the CCHD

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
<b>Dr. Daniel Goffredo</b>	Administrators	Both – Liaison with Chester County Health Department, transportation department, liaison with Great Valley Education Association
<b>Dr. Stephen O’Toole</b>	Administrators	Both - Pandemic Coordinator, liaison with Teaching and Learning Department, liaison with Director Communications and Community Outreach
<b>Dr. Joanna Wexler</b>	Administrators	Both - Liaison with District Nursing Coordinator, and Student Services

<b>Dr. Edward Souders</b>	Administrators	Both - Liaison with middle school administrators, liaison with families
<b>Mr. Kyle Hammond</b>	Administrators	Both - Liaison with elementary school administrators, liaison with families
<b>Mr. Henry McCloskey</b>	Administrators	Both – Liaison with high school administrators and Athletic Director, liaison with families
<b>Ms. Nicole Melia</b>	Administrators	Both - Food service
<b>Mr. Ken Morris</b>	Administrators	Both - Buildings and grounds, liaison to custodial staff

## Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.

- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.



## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

Each building will undergo a deep cleaning, sanitizing and disinfecting prior to opening. Once cleaned, sanitized and disinfected rooms will be closed until their ready to be use. Ongoing cleaning, sanitizing and disinfecting will occur in rooms used regularly. Hand sanitizer will be made available to all staff and students. Bathrooms stocked with adequate supplies for hand washing. Additional signage will be posted to encourage personal hygiene and reminders about COVID transmission.

Through the use of established partnerships, EPA registered disinfectants along with hand soap, hand sanitizer and custodial supplies will be stocked. To verify effectiveness of disinfectants the EPA List N: is used.

Through the use of job cards, tasks and frequencies and area assignments, cleaning, sanitizing and disinfecting will occur daily. Routine filter changes along with monitoring of outside air, temp and humidity will occur regularly within the buildings.

Maintenance, Custodians and Administrator will be trained and or informed of cleaning, sanitizing, disinfecting and ventilation procedures. Training will occur prior to the opening of school. Head custodians will continually monitor, evaluate and inspect areas of the building and reports will be generated. Continuous communicate between head custodians and principals will also be used to evaluate effectiveness of processes and procedures.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Drinking fountains closed and mouthpieces made unusable when possible. Bottle fillers will be used where applicable. Each closed fountain flushed regularly.</p> <p>Single-use water bottles permitted for students and staff.</p> <p>Frequently touched surfaces will be cleaned, sanitized and or disinfected daily per CDC/CCHD guidance.</p> <p>Areas unoccupied for 7 days or more only require routine cleaning. Whole room &amp; hallway walls (where applicable) disinfected via backpack sprayer w/applicable disinfectant and/or electrostatic fogger regularly.</p> <p>Use EPA registered disinfectants having emerging Viral Pathogens and Human Coronavirus claims. Facilities staff training on procedures, chemicals, PPE and bodily fluid cleanup.</p> <p>Environmental remediation vendor available for cleaning, sanitizing and disinfecting in case of building emergency.</p> <p>Multiple vendors utilized to ensure timely delivery of cleaning,</p>	<p>Drinking fountains closed and mouthpieces made unusable when possible. Bottle fillers will be used where applicable. Each closed fountain flushed regularly.</p> <p>Single-use water bottles permitted for students and staff.</p> <p>Frequently touched surfaces will be cleaned, sanitized and or disinfected daily per CDC/CCHD guidance.</p> <p>Areas unoccupied for 7 days or more only require routine cleaning. Whole room &amp; hallway walls (where applicable) disinfected via backpack sprayer w/applicable disinfectant and/or electrostatic fogger regularly.</p> <p>Use EPA registered disinfectants having emerging Viral Pathogens and Human Coronavirus claims. Facilities staff training on procedures, chemicals, PPE and bodily fluid cleanup.</p> <p>Environmental remediation vendor available for cleaning, sanitizing and disinfecting in case of building emergency.</p> <p>Multiple vendors utilized to ensure timely delivery of cleaning,</p>	<p>Ken Morris Supervisor of Facilities</p> <p>Custodial Coordinator</p> <p>Head Custodians All Buildings</p> <p>Lead HVAC Tech</p>	<p>EPA registered disinfectants Job card Tasks and frequency Manuals Environmental remediation vendor Hand sanitizer Hand soap Hand towels PPE Custodial Equipment <a href="https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19">https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19</a> <a href="https://www.cdc.gov">https://www.cdc.gov</a> <a href="https://www.chesco.org">https://www.chesco.org</a> <a href="https://www.osha.gov">https://www.osha.gov</a> <a href="https://www.ashrae.org">https://www.ashrae.org</a> <a href="https://services.aap.org">https://services.aap.org</a></p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>sanitizing, disinfecting and custodial supplies.</p> <p>HVAC system operated, adjusted and controlled to provide adequate room air exchanges and fresh air per person per ASHRAE.</p> <p>Close off area or room of COVID suspected or confirmed case. Wait 24 hours, ventilate and clean when safe to do so.</p> <p>Where permissible remove all non-essential soft surfaces from classrooms (rugs, furniture).</p> <p>In classrooms, instructional staff will be provided cleaning materials to clean various surfaces throughout the school day.</p>	<p>sanitizing, disinfecting and custodial supplies.</p> <p>HVAC system operated, adjusted and controlled to provide adequate room air exchanges and fresh air per person per ASHRAE.</p> <p>Close off area or room of COVID suspected or confirmed case. Wait 24 hours, ventilate and clean when safe to do so.</p> <p>Where permissible remove all non-essential soft surfaces from classrooms.</p> <p>In classrooms, instructional staff will be provided cleaning materials to clean various surfaces throughout the school day.</p>			
<p><b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b></p>	<p>Hand Sanitizer made available to staff and students.</p> <p>Additional hand washing breakers for staff.</p> <p>Air filters in HVAC equipment monitored and replaced regularly. Temperature, humidity and dew points monitored regularly.</p> <p>Ensure students are not present during disinfecting of rooms, areas or furniture.</p>	<p>Hand Sanitizer made available to staff and students.</p> <p>Additional hand washing breakers for staff.</p> <p>Air filters in HVAC equipment monitored and replaced regularly. Temperature, humidity and dew points monitored regularly.</p> <p>Ensure students are not present during disinfecting of rooms, areas or furniture.</p>	<p>Ken Morris Supervisor of Facilities</p> <p>Custodial Coordinator</p> <p>Head Custodians All Buildings</p> <p>Lead HVAC Tech</p>	<p>EPA registered disinfectants Job card Tasks and frequency Manuals Custodial equipment Environmental remediation vendor Hand Sanitizer Hand Soap Hand towels PPE</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	Provide gloves, disinfectant and wipes to staff for cleaning of desks, offices and shared equipment.	Provide gloves, disinfectant and wipes to staff for cleaning of desks, offices and shared equipment.			

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b>	<p>Turn desks to face in the same direction or have students sit on only one side of tables to limit face-to-face seating.</p> <p>Target six feet between students to the extent possible.</p> <p>Limit activities in classrooms that do not support physical distancing. Ensure physical distancing in offices and staff lounges, and during staff meetings.</p>	<p>Turn desks to face in the same direction or have students sit on only one side of tables to limit face-to-face seating.</p> <p>Target six feet between students to the extent possible; when not possible target three feet.</p> <p>Limit activities in classrooms that do not support physical distancing.</p>	Stephen O'Toole Assistant Superintendent for Educational Services	Responsive classroom Interactive read aloud Tables in kindergarten Science labs Technology classes tables Small group with distance	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Limit large gatherings, events, and extracurricular activities to those that can maintain social distancing. Assemblies will be cancelled.</p> <p>Reduce the amount of furniture and equipment in a classroom to maximize the available space. Implement strategies to reduce the number of individuals in the hallways at one time.</p> <p>Use one-way traffic patterns in hallways along the outside edges. Stagger end of class periods to reduce the number of students in the hallways at one time.</p> <p>For students, consider requiring masks when in hallways and restrooms. Monitor school to ensure staff or students do not commune; close communal areas if needed.</p> <p>Schools will develop processes and protocols for class transitions such as travel lanes and one-way travel paths.</p>	<p>Ensure physical distancing in offices and staff lounges, and during staff meetings.</p> <p>Limit large gatherings, events, and extracurricular activities to those that can maintain social distancing. Assemblies will be cancelled.</p> <p>Reduce the amount of furniture and equipment in a classroom to maximize the available space. Implement strategies to reduce the number of individuals in the hallways at one time.</p> <p>Use one-way traffic patterns in hallways along the outside edges. Stagger end of class periods to reduce the number of students in the hallways at one time.</p> <p>For students, consider requiring masks when in hallways and restrooms.</p> <p>Monitor school to ensure staff or students do not commune; close communal areas if needed.</p> <p>Schools will develop processes and protocols for class transitions such as travel lanes and one-way travel paths.</p>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>Staff and students should wash hands before and after lunch/snacks.</p> <p>Hand sanitizing stations will be put at entrances to all serving areas. Meals will be served in the cafeteria utilizing social distancing to the greatest extent feasible at the secondary level.</p> <p>Alternate serving locations will be set up to encourage social distancing at the secondary level along with online ordering. Where possible, seat individuals in staggered arrangement to avoid “across-the-table” seating.</p> <p>Schools will use assigned seating for students eating in cafeterias and other congregate settings to help control for contact tracing. Students will wear masks while going through the serving lines. Sneez guards will be put up around the registers.</p> <p>Food will be covered and packaged, buffets will not be utilized.</p> <p>Students will eat in the classrooms at the elementary levels.</p>	<p>Staff and students should wash hands before and after lunch/snacks.</p> <p>Hand sanitizing stations will be put at entrances to all serving areas. Meals will be served in the cafeteria utilizing social distancing to the greatest extent feasible at the secondary level.</p> <p>Alternate serving locations will be set up to encourage social distancing at the secondary level along with online ordering. Where possible, seat individuals in staggered arrangement to avoid “across-the-table” seating.</p> <p>Schools will use assigned seating for students eating in cafeterias and other congregate settings to help control for contact tracing. Students will wear masks while going through the serving lines. Sneez guards will be put up around the registers.</p> <p>Food will be covered and packaged, buffets will not be utilized.</p> <p>Students will eat in the classrooms at the elementary levels.</p>	<p>Principal and Food Service Supervisor</p>		

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>All high touch points will be sanitized between each lunch period and as needed.</p> <p>Staff should avoid face-to-face seating while eating. Staff lounge tables should be removed and stored.</p> <p>Avoid sharing of food and utensils.</p>	<p>All high touch points will be sanitized between each lunch period and as needed.</p> <p>Staff should avoid face-to-face seating while eating. Staff lounge tables should be removed and stored.</p> <p>Avoid sharing of food and utensils.</p>			
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>All individuals in school will sanitize or wash their hands on a frequent basis. Consider purchasing hand washing stations for outside of the bathroom areas. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available.</p> <p>Teach and reinforce washing hands and covering coughs and sneezes among students, staff, volunteers and visitors.</p> <p>All adults must wear face coverings (mask or shield) while on school property when unable to socially distance from others, or when using school vehicles. All bus drivers will be provided PPE (personal protective equipment).</p>	<p>All individuals in school will sanitize or wash their hands on a frequent basis. Consider purchasing hand washing stations for outside of the bathroom areas. Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available.</p> <p>Teach and reinforce washing hands and covering coughs and sneezes among students, staff, volunteers and visitors.</p> <p>All adults must wear face coverings (mask or shield) while on school property when unable to socially distance from others, or when using school vehicles. All bus drivers will be provided PPE (personal protective equipment).</p>	<p>Stephen O'Toole Assistant Superintendent for Educational Services</p>	<p>Consider using the <a href="#">Resuming Business Toolkit</a> to support staff professional development.</p>	<p>Y</p>



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Students must wear face coverings.</p> <p>Share mask covering guidance with staff, volunteers, and visitors Fabric masks should be washed regularly – staff should be informed of the regularity of washing fabric masks.</p> <p>Non-fabric masks should be changed regularly.</p> <p>Prohibit physical contact such as handshakes, fist-bumps, high-fives, etc.</p>	<p>Students must wear face coverings.</p> <p>Share mask covering guidance with staff, volunteers, and visitors Fabric masks should be washed regularly – staff should be informed of the regularity of washing fabric masks.</p> <p>Non-fabric masks should be changed regularly.</p> <p>Prohibit physical contact such as handshakes, fist-bumps, high-fives, etc.</p>			
<p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Ensure information is about everyday protective measures such as by proper washing hands, proper face covering and social distancing is available throughout the school (signage, announcements, etc.) and made available to parents/guardians (websites, emails, etc.).</p>	<p>Ensure information is about everyday protective measures such as by proper washing hands, proper face covering and social distancing is available throughout the school (signage, announcements, etc.) and made available to parents/guardians (websites, emails, etc.).</p>	<p>Ken Morris Supervisor of Facilities</p>		<p>N</p>
<p><b>* Identifying and restricting non-essential visitors and volunteers</b></p>	<p>Refrain from scheduling large group activities such as field trips, inter-group events, and extracurricular activities.</p> <p>Restrict nonessential visitors, volunteers, and activities that involve outside groups.</p>	<p>Refrain from scheduling large group activities such as field trips, inter-group events, and extracurricular activities.</p> <p>Restrict nonessential visitors, volunteers, and activities that involve outside groups.</p>	<p>Joanna Wexler Assistant Superintendent</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	If restrictions for nonessential visitors/volunteers are not feasible the school will screen for symptoms and temperature prior to entry and require face covering while on school property.	If restrictions for nonessential visitors/volunteers are not feasible the school will screen for symptoms and temperature prior to entry and require face covering while on school property.			
<p><b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p>	<p><b><u>Physical Education</u></b>            Select and provide safe opportunities for exercise and sports events for students.            Consider;</p> <ul style="list-style-type: none"> <li>• Physical proximity of players.</li> <li>• Amount of touching of shared equipment.</li> <li>• Ability to engage in physical distancing while not engaged in activities.</li> <li>• Engagement of players at higher risk.</li> <li>• Size of team.</li> </ul> <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>Follow similar protocols established in the GVSD Health and Athletic Safety Plan.</p> <p><a href="#">CDC Considerations for Youth Sports</a></p>	<p><b><u>Physical Education</u></b>            Select and provide safe opportunities for exercise and sports events for students.            Consider;</p> <ul style="list-style-type: none"> <li>• Physical proximity of players.</li> <li>• Amount of touching of shared equipment.</li> <li>• Ability to engage in physical distancing while not engaged in activities.</li> <li>• Engagement of players at higher risk.</li> <li>• Size of team.</li> </ul> <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>Follow similar protocols established in the GVSD Health and Athletic Safety Plan.</p> <p><a href="#">CDC Considerations for Youth Sports</a></p>	<p>Stephen O'Toole - Assistant Superintendent for Educational Services            Michael Semar- Athletic Director</p>		<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p><b><u>Recess</u></b> Limit recreation areas to open spaces.</p> <p>Greatly restrict or eliminate use of playground structures. Allow students in the same class to use the equipment together and stagger non-lunch recess times. Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Stagger groups using the recess areas to limit the number of students at one time.</p> <p>Limit team sports and group games following physical distancing guidelines.</p>	<p><b><u>Recess</u></b> Limit recreation areas to open spaces.</p> <p>Greatly restrict or eliminate use of playground structures. Allow students in the same class to use the equipment together and stagger non-lunch recess times. Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Stagger groups using the recess areas to limit the number of students at one time.</p> <p>Limit team sports and group games following physical distancing guidelines.</p>			
<b>Limiting the sharing of materials among students</b>	<p>Limit shared items to the maximum extent possible. Identify the classes that would have the most shared items (i.e., Art, STEAM, Technology classes, FACs, Foods, Child Development class) and establish protocols for each class.</p> <p>Consider having special area teachers travel to the classroom rather than to the traditional special area class.</p>	<p>Limit shared items to the maximum extent possible. Identify the classes that would have the most shared items (i.e., Art, STEAM, Technology classes, FACs, Foods, Child Development class) and establish protocols for each class.</p> <p>Consider having special area teachers travel to the classroom rather than to the traditional special area class.</p>	Stephen O'Toole - Assistant Superintendent for Educational Services	Additional materials within the respective courses.	Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Clean and disinfect shared items including technical devices between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas. Secondary PE lockers will be closed for student use.</p>	<p>Clean and disinfect shared items including technical devices between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas. Secondary PE lockers will be closed for student use.</p>			
<b>Staggering the use of communal spaces and hallways</b>	<p>Each principal will have a procedure for limiting the number of students between periods. Each principal will have a procedure for:</p> <ul style="list-style-type: none"> <li>• Arrival</li> <li>• Dismissal</li> <li>• Lunch</li> </ul> <p>Students will be required to wear face coverings walking in the hallways between periods. Students will not be identified as late if they arrive within 2-3 minutes of the period starting.</p>	<p>Each principal will have a procedure for limiting the number of students between periods. Each principal will have a procedure for:</p> <ul style="list-style-type: none"> <li>• Arrival</li> <li>• Dismissal</li> <li>• Lunch</li> </ul> <p>Students will be required to wear face coverings walking in the hallways between periods. Students will not be identified as late if they arrive within 2-3 minutes of the period starting.</p>	Building principals	Signs designating flow of traffic in the school building.	Y
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<p>No more than two students to a seat.</p> <p>Students will be assigned a seat. Household members will sit next to each other.</p> <p>Students will physically distance while waiting for the bus at the bus stop.</p>	<p>No more than two students to a seat.</p> <p>Students will be assigned a seat. Household members will sit next to each other.</p> <p>Students will physically distance while waiting for the bus at the bus stop.</p>	Michael Detwiler – Transportation Supervisor		Y

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Students will wear masks on the bus.</p> <p>Bus drivers will be provided PPE (personal protective equipment). Buses must be disinfected after each run and thoroughly cleaned daily.</p> <p>Educate students about the importance of facing forward on the bus (not sideways or backwards).</p> <p>Increase ventilation on vehicles by opening windows, when feasible.</p>	<p>Students will wear masks on the bus.</p> <p>Bus drivers will be provided PPE (personal protective equipment). Buses must be disinfected after each run and thoroughly cleaned daily.</p> <p>Educate students about the importance of facing forward on the bus (not sideways or backwards).</p> <p>Increase ventilation on vehicles by opening windows, when feasible.</p>			
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Clean and disinfect shared items between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> <li>• Books</li> <li>• Technology equipment</li> <li>• Family &amp; Consumer Science</li> <li>• Art Supplies</li> <li>• PE Equipment</li> </ul>	<p>Clean and disinfect shared items between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> <li>• Books</li> <li>• Technology equipment</li> <li>• Family &amp; Consumer Science</li> <li>• Art Supplies</li> <li>• PE Equipment</li> </ul>	<p>Stephen O'Toole - Assistant Superintendent for Educational Services</p>		<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p> <p>Reduce the amount of furniture and classroom materials in the classroom to maximize space within the classroom for physical distancing.</p> <p>Develop a protocol for returned books to the library and circulation.</p>	<p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p> <p>Reduce the amount of furniture and classroom materials in the classroom to maximize space within the classroom for physical distancing.</p> <p>Develop a protocol for returned books to the library and circulation.</p>			
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p>Coordinate with childcare provider within the district (Warwick). Update the GVSD website with any transportation changes.</p>	<p>Coordinate with childcare provider within the district (Warwick). Update the GVSD website with any transportation changes.</p>	<p>Jennifer Blake - Director of Communications and Community Outreach</p>		<p>N</p>
<p><b>Other social distancing and safety practices</b></p>					

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Monitoring students and staff for symptoms and history of exposure</b>	Provide ongoing communications to staff and parents/guardians about the importance of staying at home if they are sick.  Direct guidance (written, video, electronic, etc.) must be provided	Provide ongoing communications to staff and parents/guardians about the importance of staying at home if they are sick.  Direct guidance (written, video, electronic, etc.) must be provided	Joanna Wexler Assistant Superintendent  Building Principals	Y	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>to staff and parents/guardians to include:</p> <ul style="list-style-type: none"> <li>• Temperatures must be based upon type of thermometer</li> <li>• No students with symptoms or temperature are allowed on a bus, or at school.</li> <li>• No staff with symptoms or temperature are allowed at school.</li> <li>• Staff and students must notify the school if an absence is due to COVID-19.</li> </ul> <p>Schools must proactively monitor classrooms, cafeterias, hallways, common areas, etc. for symptoms.</p> <p>Teachers must be empowered to and supported in dismissing students to the school nurse/office is symptoms arise or are suspected.</p> <p>Consider sending reminder messages to staff and parents/guardians about daily symptom monitoring.</p> <p>On-site screening for symptoms and temperature is required for all non-essential visitors and volunteers.</p>	<p>to staff and parents/guardians to include:</p> <ul style="list-style-type: none"> <li>• Temperatures must be based upon type of thermometer</li> <li>• No students with symptoms or temperature are allowed on a bus, or at school.</li> <li>• No staff with symptoms or temperature are allowed at school.</li> <li>• Staff and students must notify the school if an absence is due to COVID-19.</li> </ul> <p>Schools must proactively monitor classrooms, cafeterias, hallways, common areas, etc. for symptoms.</p> <p>Teachers must be empowered to and supported in dismissing students to the school nurse/office is symptoms arise or are suspected.</p> <p>Consider sending reminder messages to staff and parents/guardians about daily symptom monitoring.</p> <p>On-site screening for symptoms and temperature is required for all non-essential visitors and volunteers.</p>			



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Bus drivers play a role in assessing symptoms when students board the bus; bus drivers must be trained on the symptoms and procedure for not allowing students on the bus; parents/guardians must be made aware of the bus protocol. Establish a process for staff, parents/guardians and volunteers to self-report COVID-19 symptoms or exposure.</p> <p>The first teacher (e.g. first period, home room, classroom teacher) who meets students will remind them of the signs and symptoms of COVID-19 with reminders to go to the nurse immediately if feeling symptomatic.</p>	<p>Bus drivers play a role in assessing symptoms when students board the bus; bus drivers must be trained on the symptoms and procedure for not allowing students on the bus; parents/guardians must be made aware of the bus protocol. Establish a process for staff, parents/guardians and volunteers to self-report COVID-19 symptoms or exposure.</p> <p>The first teacher (e.g. first period, home room, classroom teacher) who meets students will remind them of the signs and symptoms of COVID-19 with reminders to go to the nurse immediately if feeling symptomatic.</p>			
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>Designate a room or area to separate anyone who exhibits COVID-19 like symptoms – ideally this is not the existing nurse's office – until the individual is able to go home, or to a healthcare provider.</p> <p>School must maintain adequate personal protective equipment for use when individuals become ill (Gowns, N95 masks, eye protection, gloves).</p>	<p>Designate a room or area to separate anyone who exhibits COVID-19 like symptoms – ideally this is not the existing nurse's office – until the individual is able to go home, or to a healthcare provider.</p> <p>School must maintain adequate personal protective equipment for use when individuals become ill (Gowns, N95 masks, eye protection, gloves).</p>	<p>Certified School Nurses/ Building Principals</p> <p>Facilities Department</p>	<p>Training on protocols for transportation staff to identify possible symptoms of individuals who might have COVID-19</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>All schools must monitor symptoms of students, staff and visitors throughout the day to include:</p> <ul style="list-style-type: none"> <li>• Immediately separate individuals with COVID-19 symptoms into the designated isolation area.</li> <li>• Immediately close off the area(s) used by a sick person and do not use before cleaning and disinfection</li> </ul> <p>Staff must be trained on the symptoms and procedure for sending individuals with symptoms to the school nurse/office; parents/guardians must be made aware of the classroom protocol.</p> <p>Individuals who are sick or have a temperature must go home or to a healthcare facility depending on how severe their symptoms are; prior to leaving the school, guidance for self-isolation at home and guidelines for returning to school must be provided.</p> <p>Schools must inform parents to be prepared in the event their student has to stay home per the exclusion requirements. Schools should consider remote learning for students excluded</p>	<p>All schools must monitor symptoms of students, staff and visitors throughout the day to include:</p> <ul style="list-style-type: none"> <li>• Immediately separate individuals with COVID-19 symptoms into the designated isolation area.</li> <li>• Immediately close off the area(s) used by a sick person and do not use before cleaning and disinfection</li> </ul> <p>Staff must be trained on the symptoms and procedure for sending individuals with symptoms to the school nurse/office; parents/guardians must be made aware of the classroom protocol.</p> <p>Individuals who are sick or have a temperature must go home or to a healthcare facility depending on how severe their symptoms are; prior to leaving the school, guidance for self-isolation at home and guidelines for returning to school must be provided.</p> <p>Schools must inform parents to be prepared in the event their student has to stay home per the exclusion requirements. Schools should consider remote learning for students excluded</p>	<p>Joanna Wexler Assistant Superintendent</p>	<p>Wexler Assistant Superintendent/Pers onnel Office</p>	<p>Y</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	from school for COVID who are well enough to continue learning. If an individual requires transportation by an ambulance, alert the ambulance and hospital that the person may have COVID-19.	from school for COVID who are well enough to continue learning. If an individual requires transportation by an ambulance, alert the ambulance and hospital that the person may have COVID-19.			
<b>* Returning isolated or quarantined staff, students, or visitors to school</b>	Staff member, student, or visitor will not return for 14 days from diagnosis.	Staff member, student, or visitor will not return for 14 days from diagnosis.	Joanna Wexler Assistant Superintendent GVSD Nurse Coordinator	Dissemination of guidelines and protocols related to isolation and quarantine procedures for faculty, staff, and students	Y
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	Email and phone calls made to families through the district's SchoolMessenger system. Messages posted on social media and on the district's website. Information shared during School Board meetings.	Email and phone calls made to families through the district's SchoolMessenger system. Messages posted on social media and on the district's website. Information shared during School Board meetings.	Jennifer Blake – Director of Communications and Community Outreach		N
<b>Other monitoring and screening practices</b>					

## Other Considerations for Students and Staff

### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

### Summary of Responses to Key Questions

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Protecting students and staff at higher risk for severe illness</b>	<p>Certified School Nurse shall review complex health needs with student's teaching team and administrator and additional restrictions or accommodations necessary</p> <p>Nurse Coordinator shall coordinate this action step each building Certified School Nurse and corresponding teams</p>	<p>Certified School Nurse shall review complex health needs with student's teaching team and administrator and additional restrictions or accommodations necessary</p> <p>Nurse Coordinator shall coordinate this action step each building Certified School Nurse and corresponding teams</p>	<p>Joanna Wexler Assistant Superintendent</p> <p>Coordinator of Student Services</p>	Review of student 504 and IEPs with complex needs	N
* <b>Use of face coverings (masks or face shields) by all staff</b>	<p>The District will provide masks and face shields to all staff who need them.</p> <p>Modify arrival and dismissal procedures to promote social distancing.</p>	<p>The District will provide masks and face shields to all staff who need them.</p> <p>Modify arrival and dismissal procedures to promote social distancing.</p>	Facilities/Assistant Superintendent	Additional protective gear for nursing staff and those in need	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b>	<p>The District will provide masks and face shields to students who need them.</p> <p>Modify arrival and dismissal procedures to promote social distancing.</p>	<p>The District will provide masks and face shields to students who need them.</p> <p>Modify arrival and dismissal procedures to promote social distancing.</p>	Facilities/Assistant Superintendent	Additional protective gear for nursing staff and those in need	N
<b>Unique safety protocols for students with complex needs or other vulnerable individuals</b>	Review of IEP, 504, and individual health plans for students with complex needs.	Review of IEP, 504, and individual health plans for students with complex needs.	Assistant Superintendent/Special Education Supervisors	N/A	N
<b>Strategic deployment of staff</b>	<p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>Additional precautions shall include: If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p>	<p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>Additional precautions shall include: If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p>	Facilities/Special Education Supervisors	Dissemination of enhanced safety protocols with specialized populations to professional and support staff; coordination with outside aide agencies	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	<p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student iPads/AAC devices should be disinfected each time a student enters or exits the classroom.</p> <p>Staff should wear gloves when feeding students.</p> <p>Bathrooms be disinfected before and after student use. Limit students to one at a time.</p> <p>Students should be assisted with hand-washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway.</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.</p>	<p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Personal student iPads/AAC devices should be disinfected each time a student enters or exits the classroom.</p> <p>Staff should wear gloves when feeding students.</p> <p>Bathrooms be disinfected before and after student use. Limit students to one at a time.</p> <p>Students should be assisted with hand-washing.</p> <p>Students should be encouraged to wear masks while in common areas such as the hallway.</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.</p>			

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Right to know, AHERA, Blood borne pathogens Cleaning, Sanitizing, Disinfecting and Ventilation procedures Chemical use, storage, SDS sheets PPE Equipment COVID-19	Facilities Custodial and Maintenance Staff	Ken Morris Supervisor of Facilities	In Person Online	Videos  Environmental consulting vendor  Training manuals Job cards SDS sheets	April 2020	Ongoing
Proper Classroom Sanitation Procedures	Teachers and Instructional Staff	Building Principals	In Person and Online	Videos, Training	August 2020	Ongoing
Monitoring Symptoms of COVID-19 in the Classroom	Teachers and Instructional Staff	Building Principals	In Person and Online	Videos, Training	August 2020	Ongoing

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Proper hygiene practices and protocols</b>	All staff	Assistant Superintendent of Educational Services	Online	Online training	August 2020	Prior to August 26, 2020.
<b>Great Valley School District Health and Safety Plan</b>	All staff	Superintendent of Schools	Online	Video presentation	August 2020	Prior to August 26, 2020
<b>Procedures for monitoring student and staff health</b>	School nurses Instructional staff	Assistant Superintendent for Personnel/Student Services	Virtual presentation		August 2020	Prior to August 26, 2020
<b>Safety protocols for students with higher risk for severe illness</b>	School nurses Instructional staff	Assistant Superintendent for Personnel/Student Services	Virtual presentation		August 2020	Prior to August 26, 2020
<b>Physical education/recess protocols</b>	Physical education teachers Elementary teachers Classroom and building aides Paraprofessionals	Director of Teaching and Learning Building principals	Virtual presentation	Presentation on practices and protocols	August 2020	Prior to August 26, 2020



## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>School-Based Protocols Reviewed with Staff (hallway traffic, students to nurse's office, classroom sanitation practices, social distancing guidelines)</b>	District Families/Staff	Dr. Stephen O' Toole, Asst. Supt. (supported by principals)	Virtual/Email	August 17	August 25
<b>Overview of Reopening Plan</b>	Community	Dr. Dan Goffredo, Superintendent	Virtual Presentation/School Board Meeting	July 20	August 3
<b>Updates on Plan Development and Implementation/Updates</b>	Families/Community Internal/External	Dr. Dan Goffredo, Superintendent	Email/Letters/Video on Website	July 1	ongoing
<b>Portal for Community Questions</b>	Internal/External Stakeholders	Dr. Dan Goffredo, Superintendent	Email: <a href="mailto:communications@gvsd.org">communications@gvsd.org</a>	July 1	ongoing
<b>Reopening Parameters/Considerations</b>	GVSD Staff	Dr. Dan Goffredo, Superintendent	Zoom forums/Q&A sessions	July 21	ongoing
<b>Reopening Parameters/Considerations</b>	PTO/Key Communicators	Dr. Dan Goffredo, Superintendent	Zoom forums	July 22	ongoing

# Health and Safety Plan Summary: Great Valley School District

**Anticipated Launch Date: August 3, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

## Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Drinking fountains closed and mouthpieces made unusable when possible. Bottle fillers will be used where applicable. Each closed fountain flushed regularly.</p> <p>Single-use water bottles permitted for students and staff.</p> <p>Frequently touched surfaces will be cleaned, sanitized and or disinfected daily per CDC/CCHD guidance.</p> <p>Areas unoccupied for 7 days or more only require routine cleaning.</p> <p>Whole room &amp; hallway walls (where applicable) disinfected via backpack sprayer w/applicable disinfectant and/or electrostatic fogger regularly.</p> <p>Use EPA registered disinfectants having emerging Viral Pathogens and Human Coronavirus claims.</p> <p>Facilities staff training on procedures, chemicals, PPE and bodily fluid cleanup.</p> <p>Environmental remediation vendor available for cleaning, sanitizing and disinfecting in case of building emergency.</p> <p>Multiple vendors utilized to ensure timely delivery of cleaning, sanitizing, disinfecting and custodial supplies.</p> <p>HVAC system operated, adjusted and controlled to provide adequate room air exchanges and fresh air per person per ASHRAE.</p> <p>Close off area or room of COVID suspected or confirmed case. Wait 24 hours, ventilate and clean when safe to do so.</p> <p>Where permissible remove all non-essential soft surfaces from classrooms.</p>



Requirement(s)	Strategies, Policies and Procedures
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Meals will be served in the cafeteria utilizing social distancing to the greatest extent feasible.</p> <p>Alternate serving locations will be set up to encourage social distancing at the secondary level along with online ordering.</p> <p>Students will wear masks while going through the serving lines.</p> <p>Sneeze guards will be put up around the registers.</p> <p>All high touch points will be sanitized between each lunch period and as needed.</p> <p>Staff should avoid face-to-face seating while eating. Staff lounge tables should be removed and stored.</p> <p>Avoid sharing of food and utensils.</p> <p>Limit shared items to the maximum extent possible.</p> <p>Identify the classes that would have the most shared items (i.e., Art, STEAM, Technology classes, FACs, Foods, Child Development class) and establish protocols for each class.</p> <p>Consider having special area teachers travel to the classroom rather than to the traditional special area class.</p> <p>Clean and disinfect shared items including technical devices between uses.</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.</p> <p>Secondary PE lockers will be closed for student use.</p> <p>All individuals in school will sanitize or wash their hands on a frequent basis. Consider purchasing hand washing stations for outside of the bathroom areas.</p> <p>Hand sanitizer will be made available in all common areas, hallways, and/or in classrooms where sinks for handwashing are not available.</p> <p>Teach and reinforce washing hands and covering coughs and sneezes among students, staff, volunteers and visitors.</p> <p>All adults must wear face coverings (mask or shield) while on school property, or when using school vehicles.</p> <p>All bus drivers must wear face coverings (mask or shield)</p> <p>Students must wear face coverings.</p> <p>Share mask covering guidance with staff, volunteers, and visitors</p> <p>Fabric masks should be washed regularly – staff should be informed of the regularity of washing fabric masks.</p> <p>Non fabric masks should be changed regularly.</p> <p>Prohibit physical contact such as handshakes, fist-bumps, high-fives, etc.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p>	<p>Ensure information is about everyday protective measures such as by proper washing hands, proper face covering and social distancing is available throughout the school (signage, announcements, etc.) and made available to parents/guardians (websites, emails, etc.).            Refrain from scheduling large group activities such as field trips, inter-group events, and extracurricular activities.            Restrict nonessential visitors, volunteers, and activities that involve outside groups.            If restrictions for nonessential visitors/volunteers are not feasible the school will screen for symptoms and temperature prior to entry and require face covering while on school property.</p> <p><b><u>Physical Education</u></b>            Select and provide safe opportunities for exercise and sports events for students.            Consider;</p> <ul style="list-style-type: none"> <li>• Physical proximity of players.</li> <li>• Amount of touching of shared equipment.</li> <li>• Ability to engage in physical distancing while not engaged in activities.</li> <li>• Engagement of players at higher risk.</li> <li>• Size of team.</li> </ul> <p>Train teachers, coaches, officials, and staff on all safety protocols.            Follow similar protocols established in the GVSD Health and Athletic Safety Plan.  <a href="#">CDC Considerations for Youth Sports</a></p>
<p><b>Limiting the sharing of materials among students</b></p>	<p><b><u>Recess</u></b>            Limit recreation areas to open spaces.            Greatly restrict or eliminate use of playground structures. Allow students in the same class to use the equipment together and stagger non-lunch recess times.            Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.            Stagger groups using the recess areas to limit the number of students at one time.</p>
<p><b>Staggering the use of communal spaces and hallways</b></p>	<p>Limit team sports and group games following physical distancing guidelines.            Limit shared items to the maximum extent possible.</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>Identify the classes that would have the most shared items (i.e., Art, STEAM, Technology classes, FACs, Foods, Child Development class) and establish protocols for each class.            Consider having special area teachers travel to the classroom rather than to the traditional special area class.            Clean and disinfect shared items including technical devices between uses.            Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.            Secondary PE lockers will be closed for student use.            Each principal will consider a procedure for limiting the number of students between periods.            Each principal will have a procedure for:</p>
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<ul style="list-style-type: none"> <li>• Arrival</li> <li>• Dismissal</li> <li>• Lunch</li> </ul> <p>Secondary students will be required to wear face coverings between periods.            Students will not be identified as late if they arrive within 2-3 minutes of the period starting.            No more than two students to a seat on the bus.            Students will be assigned a seat. Household members will sit next to each other.            Students will physically distance while waiting for the bus at the bus stop.            Students will wear masks on the bus.            Bus drivers must wear face covering (mask or shield) while whenever others are on the bus unless specifically prohibited by the bus company/school policy.            Buses must be disinfected after each run and thoroughly cleaned daily.</p>
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p>Clean and disinfect shared items between uses.            Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.            Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p>
<p><b>Other social distancing and safety practices</b></p>	<ul style="list-style-type: none"> <li>• Books</li> <li>• Technology equipment</li> </ul>

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> <li>• Family &amp; Consumer Science</li> <li>• Art Supplies</li> <li>• PE Equipment</li> </ul> <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p> <p>Reduce the amount of furniture and classroom materials in the classroom to maximize space within the classroom for physical distancing.</p> <p>Develop a protocol for returned books to the library and circulation. Coordinate with childcare provider within the district (Warwick).</p> <p>Update the GVSD website with any transportation changes.</p>

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<p>Provide ongoing communications to staff and parents/guardians about the importance of staying at home if they are sick</p> <p>Direct guidance (written, video, electronic, etc.) must be provided to staff and parents/guardians to include:</p> <p>Temperatures must be based upon type of thermometer</p> <p>No students with symptoms or temperature are allowed on a bus, or at school.</p> <p>No staff with symptoms (per CCHD) are allowed at school.</p> <p>Staff and students must notify the school if an absence is due to COVID-19.</p> <p>Schools must proactively monitor classrooms, cafeterias, hallways, common areas, etc. for symptoms</p> <p>Teachers must be empowered to and supported in dismissing students to the school nurse/office if symptoms arise or are suspected</p> <p>Consider sending reminder messages to staff and parents/guardians about daily symptom monitoring.</p> <p>On-site screening for symptoms and temperature is required for all non-essential visitors and volunteers.</p> <p>Bus drivers play a role in assessing symptoms when students board the bus; bus drivers must be trained on the symptoms and procedure</p>

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>for not allowing students on the bus; parents/guardians must be made aware of the bus protocol.</p> <p>Establish a process for staff, parents/guardians and volunteers to self-report COVID-19 symptoms or exposure.</p> <p>The first teacher (e.g. first period, home room, classroom teacher) who meets students will remind them of the signs and symptoms of COVID-19 with reminders to go to the nurse immediately if feeling symptomatic.</p> <p>Designate a room or area to separate anyone who exhibits COVID-19 like symptoms – ideally this is not the existing nurse’s office – until the individual is able to go home, or to a healthcare provider.</p> <p>School must maintain adequate personal protective equipment for use when individuals become ill (Gowns, N95 masks, eye protection, gloves).</p> <p>All schools must monitor symptoms of students, staff and visitors throughout the day to include:</p> <ul style="list-style-type: none"> <li>o Immediately separate individuals with COVID-19 symptoms into the designated isolation area.</li> <li>o Immediately close off the area(s) used by a sick person and do not use before cleaning and disinfection</li> </ul>
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>Staff must be trained on the symptoms and procedure for sending individuals with symptoms to the school nurse/office; parents/guardians must be made aware of the classroom protocol.</p> <p>Individuals who are sick or have a temperature must go home or to a healthcare facility depending on how severe their symptoms are; prior to leaving the school, guidance for self-isolation at home and guidelines for returning to school must be provided.</p> <p>Schools must inform parents to be prepared in the event their student has to stay home per the exclusion requirements of the CCHD.</p> <p>Schools should consider remote learning for students excluded from school for COVID who are well enough to continue learning.</p> <p>If an individual requires transportation by an ambulance, alert the ambulance and hospital that the person may have COVID-19.</p>
<p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<p>Staff member, student, or visitor will not return for 10 days from diagnosis and must be symptom free.</p> <p>Email to families through the district’s SchoolMessenger system.</p> <p>Messages posted on social media and on the district’s website.</p> <p>Information shared during School Board meetings.</p>



## Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p>	<p>Certified School Nurse shall review complex health needs with student's teaching team and administrator and additional restrictions or accommodations necessary Nurse Coordinator shall coordinate this action step each building Certified School Nurse and corresponding teams</p>
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>The District will provide masks and face shields to all staff who need them. Modify arrival and dismissal procedures to promote social distancing.</p>
<p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>The District will provide masks and face shields to students who need them. Modify arrival and dismissal procedures to promote social distancing.</p>
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p>Review of IEP, 504, and individual health plans for students with complex needs.</p>
<p><b>Strategic deployment of staff</b></p>	<p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting. Additional precautions shall include: If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student. Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use. Personal student iPads/AAC devices should be disinfected each time a student enters or exits the classroom. Staff should wear gloves when feeding students. Bathrooms be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways.</p> <p>Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for Great Valley School District reviewed and approved the Phased School Reopening Health and Safety Plan on August 3, 2020.

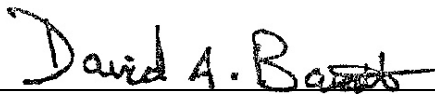
The plan was approved by a vote of: 9-0

Yes

No

Affirmed on: August 3, 2020

By:



\_\_\_\_\_  
(Signature\* of Board President)

David A. Barratt

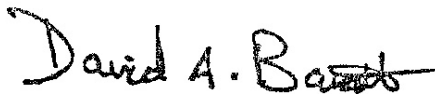
\_\_\_\_\_  
(Print Name of Board President)

The Board of School Directors for Great Valley School District approved an amendment to this previously Board-approved Phased School Reopening Health and Safety Plan on August 17, 2020 to comply with recommendations from the Chester County Department of Health. **(See Appendix A)**

The Board of School Directors for Great Valley School District approved additional wording on Page 5 to this previously Board-approved Phased School Reopening Health and Safety Plan on November 16, 2020.

Affirmed on: November 16, 2020

By:



\_\_\_\_\_  
(Signature\* of Board President)

David A. Barratt

\_\_\_\_\_  
(Print Name of Board President)

The Board of School Directors for Great Valley School District approved additional wording on Page 5 to this previously Board-approved Phased School Reopening Health and Safety Plan on March 1, 2021.

Affirmed on: March 1, 2021

By:   
\_\_\_\_\_  
(Signature\* of Board President)

David A. Barratt  
\_\_\_\_\_  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

**Appendix A**  
**Great Valley School District**

**Phased School Reopening**  
**Health and Safety Plan**

The Great Valley School District Board of School Directors at its Monday, August 17, 2020 Business Meeting approved the following motion:

The Board of School Directors approved an amendment to the previously Board-approved Health and Safety Plan in order to comply with the recently-issued recommendations from the Chester County Department of Health. Under the amended Health and Safety plan, all Great Valley School District schools will begin the 2020-2021 school year in a virtual format until at least October 12, 2020 at which time the District will evaluate the then-current circumstances, legal requirements, and guidance from applicable health agencies to determine whether virtual instruction will continue or whether students will physically return to school. During the period of virtual instruction, the Superintendent shall be authorized to offer in-person instruction opportunities to certain students in order to comply with applicable legal obligations or to meet an individual student's learning needs, as determined by the Superintendent.



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Daniel F. Goffredo, Ed.D.  
Superintendent of Schools

## Appendix B



pennsylvania  
DEPARTMENT OF HEALTH



pennsylvania  
DEPARTMENT OF EDUCATION

### Attestation Ensuring Implementation of Mitigation Efforts

Whereas, the commonwealth is experiencing its highest daily case counts since the beginning of the 2019 novel coronavirus (COVID-19) pandemic, resulting in increased hospitalizations, nearly 10,000 deaths, and heightened risk to the most vulnerable Pennsylvanians;

Whereas, the Wolf Administration has identified new mitigation efforts, including an attestation process for public school entities that elect to continue in-person instruction for students in counties designated as exhibiting "Substantial" transmission of COVID-19 for two or more consecutive weeks based on a disease incidence rate of 100 or more cases per 100,000 residents and/or a polymerase chain reaction (PCR) percent positivity rate of 10 percent or greater;

Whereas, as of November 23, 2020, 59 of Pennsylvania's 67 counties met one or both of these standards;

Whereas, Pennsylvania recommends that school entities in counties with Substantial disease transmission transition to remote-only instructional models;

Whereas, as of November 20, 2020, many public school entities have exercised their local discretion to continue in-person instruction for all or some students;

Whereas, the resurgence of COVID-19 across the nation, region, and commonwealth requires more consistent and intensive implementation of disease mitigation efforts;

Whereas, these mitigation efforts include an attestation process for any public school entity (a "public school entity" is defined as a school district, intermediate unit, charter school, cyber charter school, or a career and technical education center) that elects to continue in-person instruction as of November 30, 2020 while the county in which it is located is under a Substantial disease transmission designation for at least two consecutive weeks; and

Whereas, this attestation process supplements and does not supplant existing public health guidance issued by the Pennsylvania Department of Health and the Pennsylvania Department of Education;

AND NOW, THEREFORE, the president/chair of the school entity's governing board and chief school administrator, in accordance with the Order of the Secretary of Health dated November 24, 2020, entitled *Order of the Secretary of the Pennsylvania Department of Health Directing Public School Entities in Counties with Substantial Community Transmission to Attest to Health and Safety Protocols*, attest to one of the following (SELECT ONE OPTION):

All or some of the students within the public school entity are currently receiving in-person instruction and:

1. We have read the Updated Order of the Secretary of the Pennsylvania Department of Health: Requiring Universal Face Coverings, effective November 18, 2020, including necessary exceptions and associated guidance, and affirm the public school entity is complying and will continue to comply with and enforce the Updated Order of the Secretary of the Pennsylvania

Department of Health Requiring Universal Face Coverings, including necessary exceptions and associated guidance; and

2. We have read and agree to follow the Recommendations for Pre-K to 12 Schools Following Identification of a Case(s) of COVID-19; when cases of COVID-19 occur within the public school entity.

OR

- The public school entity has transitioned to a fully remote learning model and will continue to use a fully remote learning model until the county (or counties) in which the public school entity is located is no longer experiencing Substantial disease transmission for two consecutive weeks.

\*\*\* A public school entity in a county with Substantial level of disease transmission that is currently providing a fully remote learning model and that elects to transfer to in-person instruction must resubmit this attestation prior to providing in-person instruction.

*Great Valley School District*

(Name of Public School Entity)

affirms that it has attached this signed Attestation to its Local Health and Safety Plan (the "Plan") in order to reflect provisions above, and that, by doing so, this attestation becomes part of the Plan and has been or will be fully implemented by November 30, 2020, or three business days after the county in which the public school entity is located has been designated as exhibiting Substantial disease transmission for the first time, should the public school entity in a county with Substantial level of disease transmission for two or more consecutive weeks elect to offer or continue offering in-person instruction for all or some students; and

Further, the Local Health and Safety Plan, inclusive of this attestation, has been posted on the public school entity's publicly accessible website and filed with the Pennsylvania Department of Education by email submission at [RA-EDCONTINUITYOFED@pa.gov](mailto:RA-EDCONTINUITYOFED@pa.gov).

Signed:

*David Barratt*

(Signature of Governing Board President/Chair)

*Daniel Goffredo*

(Signature of Chief School Administrator)

President, Governing Board

Chair, Governing Board

David Barratt

(Printed Name of Governing Board President/Chair)

Chief School Administrator

Daniel Goffredo

(Printed Name of Chief School Administrator)

Date Signed: 11/23/2020

Date Signed: 11/23/20