

Citing in Noodletools

Databases

1. In Noodletools click “sources”
2. Click “create new citation”
3. Click “database”
4. If unsure which option to select, choose “Journal”
5. **DO NOT FILL IN THE BOXES!!**
6. Click on “copy and paste a citation”
7. Go to your journal article. On the right or left side there will be a link called something like “Citation Tools” or “Cite” or “Cite this.” Click on it.
8. Find the correct style citation for your project (*English projects are usually MLA, science projects are usually APA. Check with your teacher if you are not sure which style you are supposed to use.*)
9. Copy the citation.
10. Go back to your Noodletools and paste the citation you just copied into the large white box titled “manual citation.”
11. Click submit.

Books

1. In Noodletools click on “sources.”
2. Click “create new citation.”
3. Click “print or in hand.”
4. Click “book.”
5. **DO NOT FILL IN ALL OF THE BOXES!**
6. Near the top is a white box with the words “ISBN” and “search” on either side of it.
7. Get your book’s ISBN number. It will be on the back above the barcode. You can also find it on the back side of the title page.
8. Type the ISBN number into the box near the top and click search.
9. Once the correct title is found, click on it.
10. Click “import selected source.”
11. Click “continue.”
12. Click “submit.”

Open Internet Websites

1. In Noodletools click “sources
2. Click “website”
3. Click “webpage” or whatever other option is appropriate.
4. **YOU MUST FILL IN THE BOXES** (there is no shortcut for open internet websites in noodletools ☹)
5. Look on your webpage for the information each box asks for. If you cannot find it, you may leave that box blank. Once you’ve filled out as many boxes as you can, you can click “submit.”
6. At the bare minimum, you must **ALWAYS INCLUDE** the url, today’s date, and the title of the webpage.

**** When using databases, make sure you save, print, or email the database article to yourself before you close it!!!****