

RIGHT-TO-KNOW REQUESTS

RTK #	Date of Request	Requester Name	Requester Address	Date of Acknowledgment	Record Requested	Record Release Y/N	Fee Paid	Staff Time to Complete	Attorney Time	Est. Cost to Respond to Request
2008 - 2009 Requests										
1	Requests	Bob Buck	NeoPost 1020 E. Main St. Norristown, PA 19401	1/5/2009	Pitney Bowes Contract	N/A	N/A	1/4 hour	N/A	\$10.00
2	1/21/09	Bruce Chambers	17 James Thomas Rd Malvern, PA	1/27/2009	Land Appraisals Bacton Hill	Y		1 hour	1 hour	\$165.00
3	1/26/09	Bruce Chambers	17 James Thomas Rd Malvern, PA	1/29/2009	More Appraisal Documentation	Y		1 1/2 hours	1 hour	\$185.00
4	1/29/09	Adrienne Van Loan	12 Westgate Circle Malvern	1/30/2009	Union Dues	y	\$10.35	2 hours	1/2 hour	\$142.50
5	1/30/09	Gwenne Alexander	1408 Grand Oak Lane West Chester, PA 19380	2/2/2009	Union Dues	Y	N/A	1/2 hour	1/2 hour	\$82.50
6	2/7/09	Bruce Chambers	17 James Thomas Rd Malvern, PA	2/11/2009	Year End Financial Info & Capital Budget	Y	\$2.92	3/4 hour	1/4 hour	\$61.25
7	2/11/09	Bruce Chambers	17 James Thomas Rd Malvern, PA	2/12/2009	Land Acquisition Letter of Intent	Y		1/2 hour	1/4 hour	\$51.25
8	2/26/09	Emily Schenkel	CSI 415 N. Third St. Allentown, PA 18102	2/27/2009	Copy of Strategic Plan	Y		1/2 hour		\$20.00
9	3/17/09	Jay Young	427 Grant Avenue Altoona, PA 16602	3/18/2009	Last Approved contract between school district and teachers' union	Y		1/2 hour		\$40.00
10	3/18/09	Kelly Geiger	6 Raffaella Drive Malvern, PA 19355	3/20/2009	Documentation concerning relationship between Main Line Treats and Delights and/or TCBY	Y		1 3/4 hours	1/2 hour	\$135.00
11	3/27/09	Sally A. Hallman	McCloskey & Faber, P.C. 831 Dekalb Pike Blue Bell, PA 19422	3/30/2009	List of Architects; List of future Cap Projects; School Dist. Employees involved in bid advertising; Newspapers /websites used to advertise RFPs, RFQs and bids for contract	Y		1/2 hour	1/4 hour	\$55.00

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12	4/30/09	Simon Campbell	668 Stony Hill Road #298 Yardley, PA 19067	5/7/2009	>Names of non-union employees; Name of Bargaining Unit representing non-union employees; School email address of each teacher	Y		2 hours	1 hour	\$200.00
13	6/9/09	Lani Frank	626 Olympia Hills Circle Berwyn, PA 19312	6/9/2009	Fiscal year records Budget Expenditures for 2009	Y		1/2 hour		40.00
14	6/23/09	Carol Cook	275 Cumberland Parkway #228 Mechanicsburg, PA 17055	6/29/2009	Names and addresses of educators under current Collective Bargaining Agrmt.	Y		1 1/2		\$70.00
2009-2010 Requests										
15	7/1/09	Mrs. Congdon	32 Great Woods Lane Malvern, PA 19355	7/2/2009	Student Records	Y	\$4.40			
16	7/23/09	David Babbitt	P.O. Box 922 Frazer, PA 19355	7/27/2009	2009-2010 PDE 2028 2009-2010 Projected enrollments by grade & by school	Y		1/2 hr		\$25.00
17	7/27/09	Gerald E. Callahan	1512 McDaniel Drive West Chester, PA 19380	8/3/2009	agreement school district or Career Tech School has entered with institution of Higher Ed. Documents listing members of the Concurrent Enrollment Committee > Contract or agreement relating to cyber education and/or distance learning > contract, agreement, invoice or document between school dist., career & tech school, or IU and other entities	N/A				

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18	8/3/09	Bruce Chambers	17 James Thomas Rd Malvern, PA	8/6/2009	Copies of all invoices from and records of payment to Ken Stewart or his company, Empowered Learning, Inc., for services provided in 2007, 2008,	Y	\$1.50	1/2 hour		\$40.00
19	8/3/09	Bruce Chambers	17 James Thomas Rd Malvern, PA	8/6/2009	Copies of all invoices and records of payment for repairs to two artificial turf fields from the time originally installed to the present, 7/30/09.	Y	\$4.25	1 hour		\$80.00
20	7/29/09	Lisa Williamson		8/3/2009	Copy of latest Act 93 agreement	Y		1 hour		\$75.00
21	7/31/09	Kathleen Rehbein	878 Century Drive Mechanicsburg, PA 17055	7/31/2009	Copies containing names and addresses for all individuals who have retired from the school district from the years 2004 to the present.	N		1 hour	1/2 hour	\$135.00
22	8/5/09	Tim Browne	Local Union #98, IBEW 1719 Spring Garden St. Phila., PA 19130	8/10/2009	Copies of certified payrolls for Donald Reisinger, Inc., contracted to do security renovations from the start of the project to the present	N/A		1/2 hour		\$30.00
23	9/9/09	Steven Simone	524 E. Lancaster Avenue #601 Shillington, PA 19607	9/15/2009	Certified Payroll records submitted by Cook's Service Co. & any subcontractors for their work on the HVAC system upgrades.	Y		2 hrs.		\$80.00
24	9/16/09	Steve Kantrowitz	796 Trout Run Drive Malvern, PA 19355	9/16/2009	Copy of September 14 board meeting DVD	Y	\$5.00	1 hr.		\$40.00
25	9/16/09	Bruce Chambers	17 James Thomas Rd Malvern, PA 19355	09/22/09	Correspondence, including email to/from the Dept. of Educ. And GV Basketball League regarding use of Bacton Hill property for a community center	Y		1 hour	1/2 hour	\$135.00
26	9/22/09	Rob Johnson	111 Pearson Street Pottstown, PA 19465	9/29/09	Names, email, phone term expiration of School Board of Directors	Y		1/2 hr.	0	\$25.00

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27	9/23/09	L. Barry Jones	c/o Lloyd's 740 Springdale Dr. Suite 206 Exton, PA 19341	9/29/09	All notes and records pertaining to the bid award for frozen yogurt by GVSD to TCBY	Y		3 1/2 hrs.	2 hrs.	\$435.00
28	10/5/09	Tim Browne	Local Union #98, IBEW 1719 Spring Garden St. Phila., PA 19130	10/13/09	Any and all documents containing information related to GVSD admin building HVAC upgrades	Y		3 hrs.		\$130.00
29	10/19/09	Tim Browne	Local Union #98, IBEW 1719 Spring Garden St. Phila., PA 19130	10/19/09	Any and all documents containing information related to GVSD admin building HVAC upgrades	Y		1 1/2 hrs.		\$120.00
30	10/28/09	Michele Kosco	Garippa, Lotz & Giannuario 66 Park St., P. O. box 1584 Montclair, NJ 07042	10/29/09	Name of school district solicitor	Y		1/4 hr		\$15.00
31	10/28/09	Betty Jimenez	Reaves Lukens Co. 1626 Spruce Street Philadelphia, PA 19103	10/29/09	Names and addresses for Solicitors for GVSD	Y		1/4 hr		\$15.00
32	11/18/09	Anne Pickering	Daily Local News 250 N. Bradford Rd. W.Chester, PA 19382	11/18/09	Copy of the contract for Dr. Alan Lonoconus including salary and benefits	Y		1/4 hr		\$20.00
33	12/2/09	Candy Estes	Pyramid School Products 6510 N. 54th St. Tampa, FL 33610	12/7/09	Copy of bid tabulation for 3/19/09 athletic supplies and art supplies	Y		3/4 hour		\$40.00
34	1/8/10	Adrienne Van Loan	12 Westgate Circle Malvern	1/11/10	Information regarding the 5100 days requiring substitute teachers: what period of time; cost to district; did this include personal and/or sick days or school involvement of regular teacher?	N/A				
35	1/8/10	Adrienne Van Loan	12 Westgate Circle Malvern	1/11/10	Copy of Business Manager's recently negotiated contract with GVSD.	Y				\$3.00

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36	1/21/10	Ellen Behrle	11 Moses Way Phoenixville, PA 19460	1/26/10	Incoming and outgoing emails from bchambers@gvzd.org since its inception to the present	N/A			1 hr.	\$225
37	1/27/10	Carrie Drury	Pyramid School Products 6510 N. 54th St. Tampa, FL 33610	1/27/10	Bid tabulation from 2009 for paper supplies	Y		1/2 hr		\$25
38	3/16/10	Audrey Van Loan	12 Westgate Circle Malvern	3/16/10	Copy of Policy #202-Eligibility of Non-resident Students	Y	\$0.75			
39	3/10/10	Raymond Hoffman	222 Coldstream Drive Berwyn, PA 19312	3/16/10	Compensation for superintendent and recommended compensation for 2010-2011 Budget year, including salary, benefits, bonus, car and other allowed expenses	N/A		1/4 hr		\$20.00
40	3/15/10	Ted Leisenring	via email	3/22/10	GVSD school administrators job agreement-with all attachments showing income and raises	Y		1/2 hour		\$40.00
41	6/11/10	Jimmy Nagle	via email- Utility Refund Agency	6/14/10	Most recent gas, electric, telephone and internet bills for each account paid by the school district	Y		3 hrs.		\$145.00
42	2010 - 2011 Requests									
43	8/10/10	Daniel Kristie	via email	8/11/10	Resume of after school All Stars employee	Y		2 hrs.	1/2 hr.	\$235.00
44	8/23/10	Andrew Randolph	via email	8/24/10	1979 and 1980 GVHS Yearbooks	Y		2 hrs.	1/4 hr.	\$165.00
45	10/1/10	Richard Rowland	878 Century Drive Mechanicsburg, PA 17055 <i>Response sent via email</i>	10/20/10	Records containing name and address for all retirees from GVSD for the years 2004 to present	Y		4 hrs.	1 hr.	\$260.00

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46	10/18/10	Simon Campbell	668 Stony Hill Road #298 Yardley, PA 19067 <i>Response sent via email</i>	10/19/10	Currently employed fair-share payers with name, email address, home address; Name, fax # and email of GV Open Records Officer	Y		1 hr.		\$85.00
47	11/3/10	Greg Biles	280 N. Phoenixville Pike Malvern, PA 19355	11/5/10	7th Grade LA Curriculum	Y		1 hr.		\$40.00
48	2/1/11	Mark Fleck	Utility Refund Agy 1151 Freeport Rd. Suite 222 Pittsburgh 15238	2/11/11	Provide an opportunity to view most recent gas, electric, phone, and internet bill for each acct. paid by the school district	N		Must schedule appointment with Blds/Grounds Supervisor		
49	2/15/11	Jason Goodman	Education Action Group 801 W. Norton Avenue Muskegon, MI 49441	2/15/11	Collective Bargaining Agreement	Y		1/2 hr		\$60.00
50	3/14/11	Tim Browne	IBEW Local #98 1719 Spring Garden St. Phila. 19130	2/22/11	Contact information of any partner, contractor or any other type of entity that the district is party to or has an agreement to save energy namely lighting, electrical, controls or mechanical from Jan 1. 2010 to Mar 1, 2011	Y		1 hr.		\$75
51	3/7/11	Nick Fett	Commonwealth Foundation 225 State St. Suite 302 Harrisburg 17101	4/4/11	Payments including dues, insurance, and add-on services to the following orgs. Over the course of 2009-2010 sch yr: AFT or AFT local union, council of Great City Schools, PAGE,PASCD,PAESSP,PAPSA,PARSS; PASA,PASBO,PMSA,PSBA PA School Counselors Assn, PSEA or PSEA local union	Y		2 hrs.	1 hr.	\$240.00

**2011 - 2012
Requests**

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52	7/28/11	Kelly Furey	114 Spruce Lane Paoli, PA	7/28/11	Parent request for Studet Special Ed File	Y	\$136.75			
53	10/17/12	Christopher Hagee	via email	10/20/12	Copies of student photos from the GV Middle School 2011 yearbook for the 2010-11 scholastic season	N		\$160.00	\$230.00	\$390.00
54	1/2/12	Alan Walter	3084 Merlin Road Chester Springs, PA 19425	1/6/12	Copy of Budget presentation "Budget Considerations 2012-13"; documents submitted to Dept of Ed 2011 requesting Act 1 Exceptions and the response from the Dept.	Y	\$4.79			
55	1/30/12	Simon Campbell	668 Stony Hill Road #298 Yardley, PA 19067	2/1/12	Name/email of all elected board members; fax and email address to receive RTK requests	Y (all info on GVSD website)		1/2 hr		\$40.00
56	2/2/12	Tim Caban	via email	2/9/12	Invoices for school solicitors' services by month from Jan 2011 through Jan 2012 including total amt spent by district; copies of invoices and records of pmt for electronic or technological monitoring of GVSD employees May 2011 to Feb. 3, 2012	Y		26 hours \$800	1 hour \$115	
57	2/10/12	Tim Caban	1050 W. King Road Malvern, PA 19355	2/13/12	Invoices and records of payment for the purchase of software and/or hardware, procured for the purpose of electronic or technological monitoring of GVSD employees from May 2011 to Feb. 9, 2012	N		45 min.		\$50.00
58	3/26/12	Louise Altringer	6 Rabbit Run Road Malvern, PA 19355	5/22/12	Student file	Y	\$108			

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59	4/16/12	Tim Caban	via email	4/18/12	Fiscal Yr 2008-09 dollar amt. spent on healthcare; 2009-10 dollar amount pd by employees; 2010-11 dollar amount paid by school district	Y		3 hrs		\$180.00
60	4/9/12	Theresa Vetter	P.O. Box 867 Norristown, PA 19403	4/11/12	Copiers, printers-models and quantity; consumable supplies; existing leases, maintenance agreements, CPC contractors and print management systems	Y		3 hrs		\$120.00
61	4/11/12	Priva Abraham	225 State Street Suite 302 Harrisburg, PA 17101	4/12/12	Names, job titles, and agency-issued email addresses of all employees and all school board members of this school agency.	Y		1 hr		\$85.00
62		Matthew Burns	9 Whitehorse Meadows Malvern, PA 19355	6/27/12	Student file of Michael Burns	Y				206.25
63	6/6/12	Kelly Furey	114 Spruce Lane Paoli, PA	7/19/12	Student school records	Y				\$371.25
2012-2013 Requests										
64	8/13/12	Trisha Frassetto	Signature Info Solutions, LLC P.O. Box 8488 Trenton, NJ/Mercer 08650-0488	8/16/12	Copy of the database where you maintain the agencies real estate tax collection payments as of the request fulfillment date for the current 2012 tax year for CT Twp, Ewhiteland Twp. Malvern Boro, Willistown Twp	Y				
65	9/14/12	Debbie Cipkar	Illinois Central School Bus 24055 Riverside Dr. Channahon, IL 60410	9/21/12	One month detailed invoices (May 2012) from current contractor (excluding field/athletic trips invoices); copy of current contract for student transportation services	N		1 hr \$50.00	1 hr \$165	\$215.00

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66	10/18/12	Jason Chubb	Western Pest Services 3310 West Chester Pike Newtown, Sq, PA 19073	11/5/12	When does Pest control contract expire; rate charged; who is current provider	Y		2 hrs. \$270		
67	10/28/12	Glenn Stephens	513 N. Oak Falls Church, VA 220146	11/2/12	Request for Emails			\$1,278	\$523	\$1,801
68	12/11/13	S. Campbell	via email	12/14/12	Names & total compensation details for all prof. staff who re represented by the GVEA. Names & school email addresses of all "fair share" employees at GV.	N		\$100	1 hr \$165	\$265
69	1/31/13	Nicole Granito	652 Midland Ave Midland, PA Beaver County, PA 15059	2/7/13	Documents pertaining to the cyber education/cyber school and/or virtual ed program/virtual school of the district	N		7 hrs.	1 hr	\$600
70	2/5/13	Behrad Torabi	233 W. Lancaster Ave. Paoli, PA 19301	2/13/13	Current bids and invoices pd for transportation; copy of awarded bids & prices for transportation	Y		2 1/2 hrs		\$140.00
71	2/19/13	William Rapp	6 Quarterwood Road Malvern, PA 19355	2/22/13	#Current teachers pd salary of more than \$100,000, \$110,000, \$120,0000, \$130,000; # retired teachers receiving the same; retired teachers pay income tax?; current rate of return on Gen Fund of \$17M; Capital Fund of \$9M; Where does income on each fund go?; current appraised value of Bacton Hill property; any taxes pd for that? How much?	n/a		2 hrs.		\$150.00
72	2/11/13	John Keegan	350 W. Passic St., 4th Fl. Rocelle Park, NJ 07662	2/12/13 3/11/13	Current/existing pharmacy benefits Management Contract with Express Scripts; All scoring/evaluation info leading up to the contract	Y		8 hrs. \$300	1 hr \$165	\$465.00

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73	4/22/13	Laura Fetterman	1100 First Avenue, Ste 502 King of Prussia, PA 19406	4/29/13	Copy of current contract and rates with providers of related services(physical therapy, occupational therapy, speech language pathology, school psychology) for your students	Y		3hrs		\$200.00
2013-2014										
74	8/7/13	Jack Zurinsky	1150 First Ave. #501 King of Prussia, PA 19406	8/14/13	Parent Names, mailing address & student projected graduating year for students in projected 2014, 2015, and 2016 graduating years					
75	8/12/13	Dianne Mason	Hershey Square #145 1152 Mae Street Himmelstown, PA	8/19/13	Names of all collective bargaining unit employees who have fair share fee deductions from pay; names of same who do not have union dues or fair shre fee deductions	N		2 hrs.	1 hr.	\$320
76	8/22/13	Richard Reilly	326 McIntosh Road West Chester, PA	8/28/13	Copy of superintendent's current contract	Y	\$5.02	2 hrs.		\$160
77	9/12/13	Sarah Eastburn	Eastburn & Gray, PC 60 E. Court St, PO 1389 Doylestown, PA 18901	9/16/13	Any & all agreements and the elected tax collectors of the school district re real estate collections; agreements between school district and third-party or in-house tax collector re real estate taxes	Y		2 hrs.	1 hr.	\$300
78	10/14/13	Cam Cloeter	15 Alexis Lane Malvern, PA	10/15/13	Application to park cars at CT Elementary School by Paul Marshall	N			1/2 hr	\$40
79	10/15/13	John Janerich	1866 Leithsville Road Hellerstown, PA 18055	10/16/13	copy of postage meter vendor agreement for purchase, lease, or rent of equipment	Y				\$3.07

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80	10/17/13	Trisha Frassetto	Signature Info Solutions PO Box 8488 Trenton, NJ 08650	10/23/13	Real estate tax collection payments for the 2013 tax year for Charlestown Twp, E Whiteland Twp., Malvern Boro, Willistown Twp.	Y				
81	11/26/13	Kelley Peloquin	73 Old Dublin Pike, Suite 6; Doylestown, PA 18901	11/26/13	Information regarding current athletic contract including expiration date and current price	N		1/2 hr		\$45
82	12/5/13	Pennsylvanians for Union Reform	668 Stony Hill Rd., #110 Yardley, PA 19067	12/12/13 1/10/14	If the school has a collective bargaining agreement that has a fair share provision inside it sent: full names of unions that have such fair share agreements; full names, date of birth of all employees who are part of teachers or support staff collective bargaining unit	N		3 hours - \$270.00	5 hours - \$730	Est Cost. \$1000
2014-2015										
83	8/13/14	Trisha Frassetto	Signature Information Solutions, LLC PO Box 8848 Trenton NJ 08650		Agency Tax Payment records for Charlestown Twp; East Whiteland Twp; Malvern Boro; Willistown Twp.					
84	9/3/2014	Timothy L. Caban	1050 W. King Road Malvern, PA 19355	10/9/14	Number of undocumented alien children in GVSD; Break down number between HS, MS, Elem.	N		1 hr. \$80	1 hr. \$165	\$245.00
85	11/11/2014	Trisha Frassetto	Signature Information Solutions, LLC PO Box 8848 Trenton NJ 08650	12/1/14	Agency Tax Payment records for Charlestown Twp; East Whiteland Twp; Malvern Boro; Willistown Twp.					
86	2/23/15	Alissa Mack	950 W. Norton Ave, Suite 202 Muskegan, MI 49441		Any/all contracts with Pacific Educational Group; district check registry and credit card statements for 2013-2014 school year					\$100

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87	2/24/15	Paul DeAngelo	995 Old Eagle School Road Wayne, PA 19087	3/3/2014 4/2/2015	For sch years 2012-13, 2013-14, 2014-15 dollar figure representative of food service expenses for each sch year; documents evidencing expenses incurred and payments made by district for food service expenses; documents evidencing number of free and reduced lunch students; documents evidencing sources of free/reduced lunches			\$200	375.00	
88	6/23/15	Dana W. Chilson	100 Pine St., PO Box 1166 Harrisburg, PA 17108	6/30/15 7/30/15	Each and every communication, including email between GVSD and Chester County Bd of Assmt. Appeals relating to tax appeals filed for 2013/2014; records relating to GVSD relationship with consultant or appraiser re RE appeals; contracts entered into with anyone who reviewed properties.	N		2 hr \$150	2 hr \$330	\$480
2015-2016										
89	9/15/15	Trisha Frassetto	Signature Information Solutions, LLC PO Box 8848 Trenton NJ 08650	9/18/15	Agency Tax Payment records for Charlestown Twp; East Whiteland Twp; Malvern Boro; Willistown Twp.	Y		1 hr		\$61.00
90	10/2/15	Edward Simpson	756 Madison St. Coatesville, PA 19320	10/9/15	Copy of all PECO Energy bills for the month June 2015-gas and electric; contracts with energy suppliers or consultants	Y		3 hrs		\$250.00

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91	10/15/15	Trisha Frassetto	Signature Information Solutions, LLC PO Box 8848 Trenton NJ 08650		Year to date Agency Tax Payment Records for Charlestown Twp., E Whiteland Twp., Malvern Boro, Willistown Twp.			2 hrs		\$125.00
92	11/4/2015	Nepo Assoc.	458 East King Road Malvern, PA 19355	11/11/2015	Sanitary Asbuilts Plans or any sanitary plans for current building	Y	\$4.50	2 hr 175		
93	12/18/2015	Bruce Chambers	17 James Thomas Road Malvern, PA 19355	12/23/15 1/31/2016	Records documenting the number of teachers on each step of the salary schedule for 2015-2016 school year	Y		2 hr \$90	1 hr \$165	
94	12/21/2015	Keith Knauss	117 Taylor Lane Kennett Square, PA 19348	12/23/2015	Contract extension approved at 12/14/15 board meeting; unnamed labor document that is believed to be approved at the same meeting	N				
95	6/23/15	Dana Chilson	100 Pine Street P.O. Box 1166 Harrisburg, PA 17108-1166	6/30/2015 7/30/15	Any and all records/communication, including email, between GVSD and Chester County Board of Assessment Appeals relating to appeals filed by GVSD for tax yrs 2013 and 2014; records relating to GVSD relationship with consultant or appraiser re RE appeals; contracts, entered into with anyone who reviewed properties on GVSD behalf; records relating to decision to appeal properties owned by Charleston Green L.P.	N		2 hr \$150	2 hr \$330	\$480.00